

## Viewing Class Rosters in the Faculty Center Action

1. Click the **Class Roster** tab in the **Faculty Center**. This will display the **Class Roster** page.

[Class Roster](#)

Faculty Center | Advisor Center | Search | Learning Management

my schedule || class roster || grade roster

### Class Roster

[View FERPA Statement](#)

Spring 2010 UC Colo Springs | Regular Academic Session | CU Colorado Springs | Undergraduate

▼ **FILM 390 - 001 (10017)** [change class](#)

Special Topics in Film Studies. - Vietnam War in Film (Lecture)

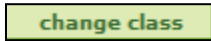
Days and Times	Room	Room Capacity	Instructor	Instructor's Email Addresses	Dates
Th 4:30PM-7:05PM	SCI 192	72	Sasha Mitchell		01/19/2010 - 05/17/2010

\*Enrollment Status:   Include Combined Section

Enrollment Capacity 2    Enrolled 2    Dropped 0    Waitlisted 1

Figure 1 - Class Roster page

- To view a list of all courses for the term, click the **Change Class** button.



Faculty Center

Advisor Center

Search

Learning Management

my schedule

class roster

grade roster

### Faculty Center

#### My Schedule

[My Exam Schedule](#)  
[View Personal Data Summary](#)

**Spring 2010 | CU Colorado Springs** [change term](#)

Select display option:  Show All Classes  Show Enrolled Classes Only

Icon Legend: Class Roster Grade Roster Learning Management

My Teaching Schedule > Spring 2010 > CU Colorado Springs

Class	Class Title	Enrolled	Days & Times	Room	Class Dates
<a href="#">FILM 390-001 (10017)</a>	Sp Tpc in Film Studies: (Lecture)	2	Th 4:30PM - 7:05PM	SCI 192	Jan 19, 2010- May 17, 2010
<a href="#">HIST 398-001 (10018)</a>	Vietnam War Through Film (Lecture)	2	Th 4:30PM - 7:05PM	SCI 192	Jan 19, 2010- May 17, 2010
<a href="#">MATH 310-001 (10022)</a>	Stats for the Sciences (Lecture)	1	MoWe 10:50AM - 1:30PM	DWIR 101	Jan 19, 2010- May 17, 2010

[View Weekly Teaching Schedule](#)
[Go to top](#)

Figure 2 - Class Roster page with list of all courses

- To view a roster for a particular class, click the icon to the left of the class.



You can customize your view of the class roster by changing the value in the **Enrollment Status** field to view either **Enrolled** or **Enrolled and Wait listed** students.

If the Combined Section box is checked, you can also select an option for a custom view of the **Combined Section** Roster.

- The **Enrolled Students** section contains three tabs: Student Details, Program/Plan Details, and Contact Details. To view all information from all three tabs in one view, click the **expandable grid** icon in the upper right-hand corner. Clicking the icon again will shrink the grid.

